



Pusan National University



☐ Study at PNU

Who can apply?	
Enrolled students from PNU partner universities who are officially nominated by your home university for PNU exchange programs.	
How do I get nominated?	
Each partner university has its own selection procedure; please contact the international office at your home university.	
How to apply at PNU?	
After you are nominated from your home university, you should complete online application and upload all the required documents before the deadline. There is no need to send the hard copy.	
When is the application period?	
Spring Semester (March - June)	October 1 ~ October 30
Fall Semester (September - December)	April 1 ~ April 30

☐ Online Application

<p>Please note!</p> <ul style="list-style-type: none">• Application should be written in English. All the required documents also should be written in English.• Upload Documents<ul style="list-style-type: none">· File type has to be jpg. or PDF.· Title should be written in English.· Size of the file must be smaller than 1 MB.	
Log-in Page	
Login ID	Make sure to use a correct and valid email address as your ID; invalid email account may cause not receiving important messages from PNU.

3. Current Degree Level	Select the level of study(undergraduate, graduate) that you are currently attending at your home university.
4. Department at Home University	Write your first major at your home university.
5. Current Academic Year	Select the year of study at your home university at the moment of application.
6. Copy of Transcript(s)	Upload the transcripts of all the degrees you have acquired and the one you are currently enrolled in.
7. International Office at Home University	<p>Please ensure to write correct contact information of a person who is in charge of study abroad program at your home university.</p> <ul style="list-style-type: none"> - Name of Contact Person : Write the full name(Family Name/Given Name) of study abroad coordinator at your home university. - Office : Write the office title where your study abroad coordinator is working at your home university. - Title : Write the position of study abroad coordinator at your home university.(ex. coordinator or director etc.) - Tel : Write the office phone no. including country and area code of study abroad coordinator at your home university . - Email Address : Write the email address of the study abroad coordinator.
◦ Study at PNU	
1. Period of Study	Select duration of study at PNU approved by your home university.
2. Degree Level	It is automatically designated by the degree level at your home university.
College/Department/ Major	<p>Select a college and a department you wish to enroll in at PNU. They should be relevant to your field of study at your home university. But in case you are not admitted to the desired department because of various reasons, you will be assigned to the Department of Global Studies(DGS).</p> <p>※Department of Global Studies(DGS) offers courses entirely taught in English in the curriculum of law, international relations, history, economics, business, political science, human right rights and religion. For more informations, go to http://dgs.pusan.ac.kr/.</p>

◦ Language Proficiency	
Language Proficiency	Select your language proficiency. You don't need to submit an additional documents to prove it.
◦ Study Plan	
1. Study Plan	<p>The purpose of study plan is to evaluate your acceptance to your desired department at PNU. It should include motivation, subjects you've studied at your home university, and goal to achieve as a exchange student.(You don't need to describe the detailed subjects you wish to enroll at PNU)</p> <p>A study plan is to confirm your learning goal and outcome through this exchange program. Please write a clear and detailed description of your study plan at PNU.</p>
◦ Financial Capacity	
Must exceed or be USD 4,000. when you input the amount, convert money in USD.	
◦ Accommodation	
Accommodation is guaranteed for exchange students who apply. But you should complete an online application later.	
◦ Overseas Traveler's Insurance	
<p>All exchange students must maintain overseas traveler's insurance. This must cover the medical expenses incurred outside their home country to a minimum of USD 10,000.</p> <p>Select among,</p> <ul style="list-style-type: none"> ◦ I will arrange my own insurance at home country. ◦ I will purchase insurance arranged by PNU. ⊗ It costs about 55USD for one semester, about 110USD for two semesters. 	
◦ Application Declaration	
After applying the online application, you will be required to read the declaration and agree. PNU shall process a document screening once it is agreed.	
◦ Evaluation & Announcement	
Office of International Affairs of PNU is going to evaluate your application material and notify the result to the international office at your home university.	

☐ Academic Management

According to the academic regulation of PNU, undergraduate may take up to 18 credits and graduates up to 10 credits per semester. You can check the list of courses available at <http://onestop.pusan.ac.kr/english> in January for spring semester and in August for fall semester. Please check 'courses' and 'courses in foreign languages'. The degree column 'U' means courses for undergraduates, 'G' means courses for graduates. In addition, there are restrictions on registering for courses offered by other departments.

☐ On-campus housing

Type	Cost (per 6 month)	Facilities	
Twin room with private bathroom	USD 1,780	Furnishing	bed, desk, chair, closet, bookshelf, telephone, fire extinguisher
		Amenities	computer room, lounge, gym, cafeteria, laundry and ironing, convenience store, lounge
Twin room with shared bathroom	USD 1,580	Furnishing	bed, desk, chair, closet, bookshelf, telephone, fire extinguisher
		Amenities	computer room, lounge, gym, cafeteria, laundry and ironing, reading rooms, snack shop, shower rooms, lounge

* Calculated by currency exchange rate of USD 1 = KRW 1,100.

* Cost includes 3 meals per day.

☐ Contact Information

Mainland China and Taiwan	Coordinator Ms. Dahye Han china@pusan.ac.kr
Online application errors	Coordinator Ms. Kelly Yeom exchange@pusan.ac.kr