# <父/母姓名>

 <父/母地址>

 <父/母电话>

 <写信日期>

To: Non-Immigration Visa Consul

American Consulate General

55 An Jia Lou Lu

Chao Yang District, Beijing 100600

China

## Sub: Issuance of J1 visa to my son/daughter <根据你的性别选>, （你的名）

Dear Sir/Madam,

I, <父/母姓名>, work as a <职务> at <单位名> located at <单位地址> and earn <年薪金额> per year. I would like to provide financial support to my son/daughter <根据你的性别选>, <你的名>, up to USD16,800（一学期）/USD37,200（二学期） for an exchange program at University of Minnesota from （访学起止时间）.

During his/her <根据你的性别选> stay in United States, I will bear all responsibilities including, but not limited to, financial responsibilities, return air ticket fare to travel from CHINA to USA and back, travel expense within USA, tuition, medical insurance, housing and food and out-of-pocket expenses. I will personally make sure that he/she <根据你的性别选> will leave United States before the expiration of his/her <根据你的性别选> authorized stay. I will also personally make sure that he/she <根据你的性别选> will not become public charge on the part of United States government.

So I respectfully request you to grant my son’s/daugher’s <根据你的性别选> J1 visa.

Thanking you,

Yours Sincerely,

<父/母签名>

<父/母姓名-打印>